



Job Title: Liaison Officer Team Italy
Dates of commitment: Monday, July 18th to Monday, July 25th
Time commitment required: Full-time
Position Type: Volunteer
Location: Langford, British Columbia, Canada
Event: Canada Women's 15's Test Match vs Italy

Rugby Canada is seeking a qualified individual to act as our Team Liaison Officer (Team Italy) for the Women's 15's test match in Langford on July 24th.

TEAM LIAISON OFFICER (TLO) - POSITION DESCRIPTION

- A TLO is the main point of contact for the team during their stay in Canada. The TLO will act as the point of contact between Rugby Canada (the event organizers) and the touring team. The purpose of the TLO role is to ensure an enjoyable experience for the team and to provide local knowledge.
- A TLO is appointed as a representative of Rugby Canada for the duration of the Team's stay in the local community. The TLO is required, on behalf of Rugby Canada to work **with** the Team Manager and **not for him/her**, but to act as his/her host and to assist in whatever way is necessary to ensure that all reasonable needs of the Team are met.
- A TLO must keep confidential anything they observe, hear and/or are provided (printed and verbal) by the team at all times.
- The TLO should be prompt for all engagements and be contactable (by mobile/cell phone) and available to meet the Team Manager as and when required.
- A full-time commitment throughout the team's stay is required.

General Requirements:

- Languages – English & Italian strongly preferred
- Must be familiar with the culture, customs, and traditions of the National Team
- Required to be familiar with the services/amenities/culture of Langford
- Must be a proven problem-solver and able to function independently
- Must be service-oriented but also understand his/her role in relation to the event itself
- Must have strong communication skills and the ability to work with professional-level athletes and staff
- Ability to work well under pressure while maintaining calmness and a high level of professionalism
- Ability to lift up to 45 lbs to assist with team equipment as needed

HEAD OFFICE

Victoria Office / Bureau de Victoria
3019 Glen Lake Road
Langford, BC CANADA V9B 4B4
Tel / Tél: 250-483-1202

Vancouver Office / Bureau de Vancouver
Suite 450 - 375 Water Street
Vancouver, BC CANADA V6B 5C6
Tel / Tél: 778-379-5770

rugby.ca
contact@rugby.ca





Rugby Canada will provide:

- Accommodation at the hotel for the duration of the role
- Breakfast, lunch and dinner each day at the hotel
- Transportation with the team – one motor coach for the team (driven by bus driver) as well as one van to be driven by the TLO and/or management

TO APPLY

Interested applicants please send a cover letter and résumé directly to Nina Mittendorf, Coordinator, Team Services, at: nmittendorf@rugby.ca with “Volunteer Posting: Liaison Officer Team Italy” in the subject line. Closing date is July 11th, 2022.

Only candidates selected for an interview will be contacted.

HEAD OFFICE

Victoria Office / Bureau de Victoria
3019 Glen Lake Road
Langford, BC CANADA V9B 4B4
Tel / Tél: 250-483-1202

Vancouver Office / Bureau de Vancouver
Suite 450 - 375 Water Street
Vancouver, BC CANADA V6B 5C6
Tel / Tél: 778-379-5770

rugby.ca
contact@rugby.ca

