



**Job Ad
Finance Coordinator**



Rugby Canada

Finance Coordinator

The Finance Coordinator will provide hands on management and coordination of financial and administrative processes. The incumbent will support and ensure all accounting principles, practices, procedures, project accounting, financial analysis and controls are in place and in accordance with Rugby Canada's overall goals and strategies.

With possibly a post-secondary diploma in the field of accounting, bookkeeping or administration, you will possess at least 3 years' experience working with progressive organizations, associations and/or not for profits in bookkeeping, finance or business administration.

You possess proven organizational strengths in diverse service driven environments as well as practical proven experience in accounts payable, accounts receivable, invoicing, budgeting, and payroll and financial reporting.

This is an outstanding opportunity for a financial professional who is able to work in a supportive team environment where only the highest standards are the norm and where career satisfaction is rewarded through results.

The Finance Coordinator will be located in Langford, British Columbia, and reports to the Director of Finance.

Applications will be treated in the strictest confidence. Please know that only those selected for interviews will be contacted.

Please submit your application for consideration to mark@mckinleysolutions.com.